

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, August 3, 2010

The Jefferson County Highway Committee met on Tuesday, August 3, 2010, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Craig Peterson; Glen Borland

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner
Gary Petre, County Administrator
Jan Rouu, County Board Supervisor
Ann Jenswold, Highway Department
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the July 6, 2010 meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Peterson

NOES: None

ABSENT: Poulson

ABSTAIN: None

CORRESPONDENCE:

- Letter 7/24/10 David & Sharon Zastrow regarding CTH "E" - water problems
- Letter Paul & Donna Crossman – CTH "A" – farming of County property

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project Work**

- **General Maintenance**

Crews were out on emergency storm work in the past few weeks, the work included cutting and clearing downed trees and dealing with washouts and high water from recent storms.

Crews are patching and repairing various pavements

Staff and consultants recently completed mandatory county bridge inspections

- **Project/Construction Work**

CTH "F" Project (CTH "CI" – Village of Sullivan): Pulverizing is complete and first mat of asphalt is in place. Surface mat of asphalt will be completed this year.

CTH "P" Project (CTH "F" – US 18): Construction, pulverize, and pave project. Project delayed because of utility relocates. Construction project work will begin later in August.

Village of Sullivan: Street work including storm sewer, curb and gutter, and paving. Project work is in progress.

CTH "SC" Project (STH 16 – CTH "CW"): Design is about 50% complete.

CTH "N" Project (CTH "B" – CTH "A"): Early phase of design, project meeting was held recently to discuss project with townships, DNR, utilities, and other groups.

- **Office/Shop**

OLD BUSINESS

8a. Review statewide resolution and referendum regarding segregating the transportation fund

The Commissioner discussed with the Committee the statewide resolution at hand, to have the state constitution amended to segregate transportation funds. The funds consist of gas taxes and transportation fees. By segregating the funds, would mean that funds collected would only be used on transportation needs. Commissioner Kern stated that within the past few weeks 35 Wisconsin County Boards have voted to include an advisory referendum question on the fall election ballot, asking if the Wisconsin Constitution should be amended to protect transportation funds. He also updated the Committee that the Administration and Rules Committee discussed this as an agenda item at their last meeting, and is in support of the statewide resolution and referendum.

It was moved by Mr. Jaeckel and seconded by Mr. Borland to forward this in the form of a resolution to the County Board, co-partnered with the Administration and Rules Committee.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Peterson, Borland

NOES: None

ABSENT: Poulson

ABSTAIN: None

NEW BUSINESS

9a. Discuss 2011 Highway Department budget

Commissioner Kern discussed four projects in the 2011 budget; CTH “SC”; CTH “H”; CTH “B”; and CTH “C”. He discussed \$250,000.00 for facility design or improvement work. Local Road and Bridge Aids were discussed. Administrator, Gary Petre, questioned the number of paving miles, and the possibility of increasing the budgeted miles in the 2011 construction year. Winter maintenance budgeted amount stayed the same, but general maintenance budgeted amount is up slightly. The overall budget is up 2% from the 2010 budget. The Commissioner addressed all questions. No Motion.

9b. Review monthly financial account summary

The Highway Commissioner reviewed the summary with the Committee, noting that the department looked good year- to-date. No Motion.

10. Highway Operations Report

The Commissioner reviewed the past month’s operations with the Committee and answered any questions that they had. Commissioner Kern noted the adding of new features on the winter maintenance trucks. Brine tank data will be better this year due to the amount of trucks with these features. D.O.T. software, sensors on plows and spreaders, GPS locator and pavement temperature sensors will be added to a few trucks this year. Money savings have been realized by surrounding states including Minnesota. These options are paid for by WisDOT, and we will hope to see a cost savings as well. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	07/14/10	\$ 152,446.55
BILLS:	07/22/10	130,008.53
BILLS:	08/02/10	111,246.90
COMMITTEE:	JUNE	<u>479.50</u>
TOTALS:		\$ 394,181.48

It was moved by Mr. Borland and seconded by Mr. Peterson that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Jaeckel, Peterson, Borland
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

The next Highway Committee meeting will be Tuesday, September 7, 2010, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Jaeckel and seconded by Mr. Borland to adjourn at 9:05 a.m.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Peterson, Borland

NOES: None

ABSENT: Poulson

ABSTAIN: None

Approval:

Craig Peterson, Secretary